



## **Clarkston**

## **Property Manager**

We currently have a full time role based at our Property Management Centre in Clarkston. Our Management Centre handles the day-to-day management of tenanted properties on behalf of our landlords.

We currently look after approximately 2000 let properties therefore the environment will be fast-paced and requires a dynamic and hard working individual to complement the existing team.

You will be capable of providing an impeccable customer experience by organising essential and remedial works for your assigned portfolio of tenants and landlords alike.

The role of Property Manager requires a confident and self-assured individual who can offer a first class service to all of our clients. The role will be varied and demanding and require a degree of flexibility. Good basic IT skills and good common sense will be essential.

Basic hours of work will be Monday to Friday 9am to 5pm and you will also be required to participate in a Saturday rota. Additional hours will be as required by management.

Please note that this role will be available from the end of February.

If you wish to apply please submit a cover letter and a copy of your current CV to [recruitment@clydeproperty.co.uk](mailto:recruitment@clydeproperty.co.uk)

[www.clydeproperty.co.uk](http://www.clydeproperty.co.uk)